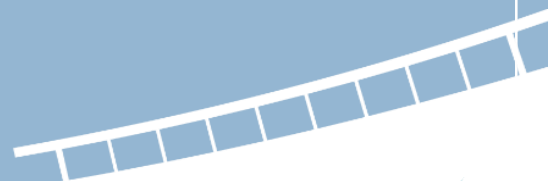




# PRICE GUIDE 2025

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*Valid from January 1<sup>st</sup> to December 31<sup>st</sup> 2025*



  
**Aéroport de BRIVE**  
**VALLÉE DE LA DORDOGNE**

SYNDICAT MIXTE AÉROPORT DE BRIVE SOUILLAC

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# Contact

## Information :

**Tel : +33 5 55 22 40 00**

**Email : [contact@aeroport-brive-vallee-dordogne.com](mailto:contact@aeroport-brive-vallee-dordogne.com)**

**Web site : [www.aeroport-brive-vallee-dordogne.fr](http://www.aeroport-brive-vallee-dordogne.fr)**

Department	Phone number	Email
<b>Director</b> Mr. Olivier MOULIS	+33 5 55 22 40 04	omoulis@aeroport-bvd.com
<b>Managerial Assistant/SMS</b> Mrs. Myriam BARBEAUD	+33 5 55 22 40 03	mbarbeaud@aeroport-bvd.com
<b>Head of Operations &amp; Security</b> Mr. Emmanuel BOUJASSY	+33 5 55 22 96 79	eboujassy@aeroport-brive-vallee-dordogne.com
<b>Technical &amp; Maintenance Manager</b> Mr. Didier PARISY	+33 5 55 22 40 07	dparisy@aeroport-brive-vallee-dordogne.com
<b>Human Resources and Finance Manager</b> Mrs. Françoise GARCIA	+33 5 55 22 40 02	finances@aeroport-brive-vallee-dordogne.com
<b>Marketing &amp; Communication Manager</b> Mrs. Marion LE RUYER	+33 5 55 22 40 05	mleuyer@aeroport-bvd.com
<b>Operations</b> Mrs. Nathalie VALETTE Mr. Stéphane DALBY	+33 5 55 22 40 09	ops@aeroport-brive-vallee-dordogne.com
<b>Refuelling</b> Mr. Jeannick POULBASSIA	+33 5 55 22 40 09	ops@aeroport-brive-vallee-dordogne.com
<b>Passenger Handling Manager</b> Mrs. Catherine MOURRAT	+33 5 55 22 40 00	handlingbrive@aeroport-brive-vallee-dordogne.com



# General Terms and Conditions of Sale

## I. GENERAL PAYMENT TERMS

This price guide provides the rates for various services supplied and their conditions of application by the airport operator (Régie Personnalisée pour l'Exploitation de l'Aéroport de Brive-Souillac).

It has no contractual value. The rates are applicable from **January 1<sup>st</sup> to December 31<sup>st</sup> 2025** and are subject to annual revision.

Prices are indicated in euros (€) and are excluding VAT.

Each service is provided subject to the availability of personnel and equipment.

This information is given as an indication only. The airport reserves the right to modify it without notice, after consultation with the users' commission, and according to prefectural approval.

The opening hours of the control tower (local times) are:

- Weekdays from 06:30 to 21:30
- Saturday from 08:00 to 18:00
- Sunday from 14:00 to 21:30

These hours are subject to change (see NOTAM). An extension request is possible upon demand (see rates).

## II. METHODS OF PAYMENT

All payments will only be accepted in euros (€).

Payment can be made:

- Directly at the operations office: credit card or French cheques.

Some users may not be subject to this obligation and may be periodically invoiced for on site fees.

- By bank or postal cheque payable to the Public Treasury, to be sent to:

Poste de gestion comptable de Brive  
50 Boulevard Gontran Royer  
CS 10403  
19119 BRIVE LA GAILLARDE Cedex

- By bank transfer using the IBAN indicated on the invoice

• By Tipi: possibility to pay on the site [www.payfip.gouv.fr](http://www.payfip.gouv.fr) with the community identifier no. 034741 and the reference of the title.

Important: Attach to your payment or transfer the detachable stub of the invoice or indicate the references shown on the stub.

# General Terms and Conditions of Sale

## III. PAYMENT DEADLINES

Invoices are payable in full before any departure at the operations office.

Invoice fees of €6.73 excluding VAT apply to all users. They will be applied to all the services in this guide, except in the case of full payment and provided that payment is made upon landing at the OPS office for aeronautical invoices.

Description	Excl.tax €
<b>Billing fees</b>	<b>€ 6,73 per invoice</b>

Our invoices are payable no later than 30 days from the date of invoicing for full payments or 30 days after the date of issuance of the revenue titles.

## IV. PROCEDURE IN CASE OF LATE OR NON-PAYMENT

For any invoice issued whose payment has not been made within 30 days following the issuance of the revenue title, a reminder will be sent by Brive municipal treasury.

## V. COMPLAINTS

Complaints do not suspend payment. They must be addressed in writing by registered letter with acknowledgment of receipt to the attention of the accounting department of the Airport.

To assist in the treatment of complaints, they must include :

- The number of the invoice concerned
- The title number
- The invoiced company
- The date and flight number (if applicable)
- The service(s) in dispute

It is the responsibility of the client to inform the Operations Service of Brive Vallée de la Dordogne Airport of any modification made to their fleet: purchase, sale, rental, leasing, modification of an aircraft's characteristics, or to be subject to be invoiced for services they did not benefit from.

The beneficiary cannot claim regularization on invoices already issued. Modifications will only be effective from the date of receipt of the airworthiness certificate and any supporting document proving a change of owner, operator, or lessee.

On the occasion of any aircraft movement carried out at Brive Vallée de la Dordogne Airport (landing or take-off), a strip is established by Civil Aviation.

The information entered on the strip has contractual value.

## VI. APPLICATION OF VAT

For all services, VAT is charged at the normal rate in effect on the day of service. As of 01/01/2025, the rate is 20%. All prices are indicated excluding tax (WT).

The principles of taxation and exemption from VAT are defined in articles 259-1 (in application of the "service" directive 2008/8/EC of the Council of February 12, 2008) and 262-II-7 of the French General Tax Code (CGI). In all cases, the application of VAT depends on the regime to which the company invoiced for these services is subject. Some users may claim VAT exemptions which are governed by Article 262, II-4 of the General Tax Code.

# General Terms and Conditions of Sale

It is the responsibility of the client to inform Brive-Vallée de la Dordogne Airport of any modification made to their fleet and to provide proof of exemption. Instruction 3 A-6-07 of 06/07/2007 updates the list of airlines deemed to fulfil the eligibility condition.

Operator	VAT system
Approved French airlines (*) operating less than 80% of their traffic internationally	Subject to
Approved French airlines (*) operating 80% or more of their traffic internationally	Exempt
Approved foreign airlines	Exempt
Private and business aviation, aerial work companies	Subject to
French and foreign military aircraft, French and foreign state aircraft	Subject to

(\*) Companies defined in Articles L.6412-1 and L.6412-2 of the French Transport Code

## Comments :

### ▪ French companies :

To benefit from the exemption described above, French companies are required to provide the airport's accounting department with an official certificate valid for the current year, certifying that their operations in international traffic represent at least 80% of the services they operate. In the absence of this certificate, the Brive-Souillac Airport Authority applies VAT at the current rate to its invoices.

### ▪ Foreign Companies, mainly European :

European companies that provide a valid intra-community VAT number benefit from VAT-free billing for services. Conversely, if the company does not provide an intra-community VAT number or if it is invalid, the services are invoiced including VAT.

### ▪ Aircraft Chartered or Flights Operated on Behalf of Another Company :

In all cases, the application of VAT depends on the regime to which the company invoiced for these airport services is subject.

In the prior mentioned cases, no regularization of invoices already issued can be made, and the VAT exemption is only effective from the date of receipt of the certificate and/or valid intra-community VAT number, the postmark being proof, or the date of receipt of the email.

## VII. SEIZURE OF THE AIRCRAFT

In application of Article L6123-2 of the Transport Code, after unsuccessful formal notice to the debtor to regularize their situation, the conservatory seizure of an aircraft operated by the debtor or belonging to them may be requested from the judge of the place of execution of the measure by the authorities and under the following conditions:

2°) The airport operator, in case of non-payment or insufficient payment of airport fees

4°) Those mentioned in Article L.273-OA of the Tax Procedures Book: order of the executive judge transmitted to the authorities responsible for air traffic for the immobilization of the aircraft. The order is notified to the debtor and the owner of the aircraft when the debtor is the operator. The costs incurred by the conservatory seizure are borne by the debtor. Payment of the amounts due results in the release of the conservatory seizure.

# Aeronautical charges

## **I. GENERAL PROVISIONS**

Rates are expressed in Euros (€) and are excluding VAT. Charges are calculated based on the mass (MTOW) indicated in metric tons and rounded up to the next ton.

The rates have been submitted to the Users' Commission and approved by deliberation of the Personalized Management for the operation of Brive-Souillac Airport, rendered enforceable.

The aeronautical charges are updated annually and are published for the year 2025.

According to Article R. 224-1 of the Civil Aviation Code, airport public services correspond to services rendered to aircraft operators and their service providers during the use of sites, infrastructures, installations, premises, and airport equipment provided by the airport operator, insofar as this use is directly necessary for the operation of aircraft or that of an air transport service.

## **II. LANDING FEE**

The landing fee is calculated based on the Maximum Take-Off Weight (MTOW) indicated on the aircraft's airworthiness certificate, rounded up to the next ton, as it appears, for example, on the VERITAS register of the current year.

It is the charge levied for the use of runways, taxiways, and aprons.



# Aeronautical charges

## A. Landing fee for non-based aviation

MTOW (in tons)	€ excluding VAT	MTOW (in tons)	€ excluding VAT
≤ 2 T	€ 6,06	> 36 T to ≤ 37 T	€ 176,29
> 2 T to ≤ 3 T	€ 8,76	> 37 T to ≤ 38 T	€ 181,67
> 3 T to ≤ 4 T	€ 10,77	> 38 T to ≤ 39 T	€ 187,06
> 4 T to ≤ 6 T	€ 14,80	> 39 T to ≤ 40 T	€ 192,44
> 6 T to ≤ 7 T	€ 20,19	> 40 T to ≤ 48 T	€ 208,59
> 7 T to ≤ 8 T	€ 25,57	> 48 T to ≤ 52 T	€ 216,66
> 8 T to ≤ 9 T	€ 30,95	> 52 T to ≤ 55 T	€ 222,05
> 9 T to ≤ 10 T	€ 36,33	> 55 T to ≤ 56 T	€ 227,43
> 10 T to ≤ 11 T	€ 41,72	> 56 T to ≤ 59 T	€ 232,81
> 11 T to ≤ 12 T	€ 47,10	> 59 T to ≤ 63 T	€ 248,96
> 12 T to ≤ 13 T	€ 52,48	> 63 T to ≤ 64 T	€ 278,57
> 13 T to ≤ 14 T	€ 57,87	> 64 T to ≤ 65 T	€ 289,33
> 14 T to ≤ 15 T	€ 63,25	> 65 T to ≤ 66 T	€ 300,10
> 15 T to ≤ 20 T	€ 74,02	> 66 T to ≤ 67 T	€ 310,87
➤ 20 T to ≤ 21 T	€ 91,51	> 67 T to ≤ 70 T	€ 343,16
> 21 T to ≤ 24 T	€ 100,93	> 70 T to ≤ 75 T	€ 375,46
> 24 T to ≤ 25 T	€ 111,70	> 75 T to ≤ 81 T	€ 407,76
> 25 T to ≤ 26 T	€ 117,08	> 81 T to ≤ 82 T	€ 423,91
> 26 T to ≤ 27 T	€ 122,46	> 82 T to ≤ 83 T	€ 429,29
> 27 T to ≤ 28 T	€ 127,84	> 83 T to ≤ 84 T	€ 434,67
> 28 T to ≤ 29 T	€ 133,23	> 84 T to ≤ 85 T	€ 440,06
> 29 T to ≤ 30 T	€ 138,61	> 85 T to ≤ 88 T	€ 458,90
> 30 T to ≤ 31 T	€ 143,99	> 88 T to ≤ 89 T	€ 466,97
> 31 T to ≤ 32 T	€ 149,38	> 89 T to ≤ 90 T	€ 472,35
> 32 T to ≤ 33 T	€ 154,76	> 90 T to ≤ 91 T	€ 477,74
> 33 T to ≤ 34 T	€ 160,14	> 91 T to ≤ 94 T	€ 483,12
> 34 T to ≤ 35 T	€ 165,53	> 94 T to ≤ 95 T	€ 495,23
> 35 T to ≤ 36 T	€ 170,91	> 95 T	€ 495,23 + € 5,38 /T retained

# Aeronautical charges

## Special conditions:

### ▪ Reduction :

Rotary-wing aircraft benefit from a 50% reduction on the fee amount.

### ▪ Exemptions :

- Technical missions DGAC
- Aircraft specially assigned to the transport of personalities exercising functions whose list is established by decree of the Minister in charge of civil aviation
- State aircraft performing technical missions by order of the Minister in charge of civil aviation
- Aircraft making a forced return to the airport due to technical incidents or unfavourable weather conditions (QRF)

## **B. Landing fee for based private aviation and flying clubs**

Owners of based aircraft and flying clubs must declare to the Management of Brive-Vallée de la Dordogne Airport the registrations of the aircraft, to allow the application of the rate reserved for based aircraft.

The landing fee is calculated based on the Maximum Take-Off Weight (MTOW) rounded up to the next ton.

LANDING	€ exc.. VAT
≤ 1,5 T	€ 4,60
> 1,5 T à ≤ 2,5 T	€ 7,23
> 2,5T à ≤ 5,7 T	€ 10,37

ANNUAL FEE PER AIRCRAFT ≤ 1.5 tons	€ excl. VAT
< 50 landings	€ 93,51
De 50 à 100 landings	€ 178,61
unlimited	€ 591,16

ANNUAL FEE PER AIRCRAFT FROM >1,5 T TO ≤ 2,5 T	€ excl. VAT
< 50 landings	€ 144,57
De 50 à 100 landings	€ 289,13
unlimited	€ 656,85

ANNUAL FEE PER AIRCRAFT FROM >2,5 T TO ≤ 5,7 T	€ excl. VAT
< 50 landings	€ 209,98
De 50 à 100 landings	€ 421,34
unlimited	€ 1355,31

# Aeronautical charges

## III. RUNWAY LIGHTING FEE

The charge for the use of lighting equipment is due for any aircraft taking off or landing at an airport open to public air traffic, either during night hours or during the day under poor visibility, at the request of the pilot-in-command, or for safety reasons on the initiative of the authority responsible for the operation of the lighting. Aeronautical night is determined by considering the official time of sunset increased by half an hour and the official time of sunrise reduced by half an hour.

DESCRIPTION	€ excl. VAT
Operation per movement	€ 32,97
Operation per based movement	€ 16,49
PCL (activation fixed fee)	€ 32,97

## IV. PARKING FEE

The charge is calculated per hour of parking according to the maximum take-off weight (MTOW) indicated on the aircraft's airworthiness certificate, rounded up to the next ton.

A waiver of the first hour is systematically applied. Any hour begun is due.

DESCRIPTION	€ excl. VAT
Parking	€ 0,27 (rate per ton per hour)

For aircraft immobilized for technical reasons on the parking area: the space must be freed within 72 hours, otherwise, the following rate applies: **€15 excl. VAT per ton per 24h.**

## V. PASSENGER FEE

In accordance with Article 3 of the decree of February 26, 1981, the "passenger" fee is due upon passenger boarding, for any aircraft operated for commercial purposes or for any aircraft with a maximum take-off weight equal to or greater than 6 tons for non-commercial purposes.

DESCRIPTION	€ excl. VAT
Passenger	€ 6,73

**Special conditions.** Are Exempted, according to the decree of December 19, 1994:

- Crew members
- Passengers making a momentary stop at the Airport and departing on the same aircraft and with a flight number identical to the arrival flight number
- Passengers of an aircraft making a forced return to the airport due to technical incidents or unfavourable weather conditions
- Passengers of an aircraft making a technical stopover
- Children under 2 years old

# Aeronautical charges

## VI. PRM FEE

In accordance with European Regulation No. 1107/2006 and the Council of July 5, 2006, effective from July 1, 2008, the delegate provides appropriate assistance to persons with reduced mobility. The charge for passengers with reduced mobility is due upon boarding for all passengers taking a commercial flight.

DESCRIPTION	€ excl. VAT
PMR	€ 0,67 per departing passenger

## VII. FUEL FEE

The charge for the use of fuel distribution facilities is due for any fuel uplift.

DESCRIPTION	€ excl. VAT
JET A-1	€ 4,20 /m <sup>3</sup>
AVGAS 100 LL	€ 2,76 /m <sup>3</sup>
PROJECTS	
UL91	For new planned installations, an amendment to the tariff guide will be published.
SAF	
Borne électrique	

## VIII. SURCHARGE FOR OUT-OF-HOURS OPERATIONS

A surcharge applies outside the airport's opening hours.  
Any hour begun is due.

DESCRIPTION	SERVICE RATE 2H LEVEL RFFS 5	SERVICE RATE 2H LEVEL RFFS7	EXTRA HOUR
Weekdays (Monday to Friday) during the day (6am - 10pm)	€ 491,27	€ 623,45	+50%
Nights (10pm - 6am) and Saturdays	€ 700,00	€ 857,22	+50%
Sunday	€ 750,00	€ 888,00	+50%
Bank Holiday	€ 886,65	€ 1151,00	+50%

# Aeronautical charges

## IX. SURCHARGES DURING OPENING HOURS FOR UPGRADED RFFS LEVELS

Refer to NOTAM

DESCRIPTIONS	SERVICE RATE 2H	EXTRA HOUR
Upgrade from level 2 to level 5	€ 72,46	+50%
Upgrade from level 2 to level 6/7	€ 217,38	+50%
Upgrade from level 5 to level 6/7	€ 163,04	+50%

Remark for points VIII et IX :

1- For flights on Sunday and Monday, requests must be made before 5 p.m. on Friday. For any request made between Friday 5 p.m. and Monday 9 a.m., a surcharge of €60 will apply.

2- In case of flight cancellations during a request for exceptional opening, the following conditions apply:  
Cancellation without notice: invoice of 100% of the surcharge for exceptional opening or SSLIA level upgrade.  
Cancellation with less than 12 hours' notice: invoice of 50% of the surcharge for exceptional opening or RFFS level increase, for all flights under PPR.

Organ transfers are not affected by the 50% surcharge applicable in case of cancellation.

## X. AIRPORT TAX

The proceeds from the airport tax are allocated on each aerodrome or group of aerodromes to the financing of rescue and fire-fighting services, wildlife hazard management, security, and measures carried out within the framework of environmental controls. It also contributes, in a proportion set annually by decree, to the financing of control equipment by biometric identification installed in airports.

The airport tax departing from Brive-Vallée de la Dordogne airport is revised annually by decree.

# Airport handling charges

## I. GENERAL PROVISIONS

### A. To request assistance (options)

➔ Any request for assistance must be made in writing and sent with a minimum 48-hour notice to the following contacts:

**Handling service tel : +33 (0)5 55 22 40 00**

**Email : [handling@aeroport-brive-vallee-dordogne.com](mailto:handling@aeroport-brive-vallee-dordogne.com)**

**SITA : BVEAMXH**

### B. Operating hours

Operating hours are available on the AIP and on the website [www.aeroport-brive-vallee-dordogne.fr](http://www.aeroport-brive-vallee-dordogne.fr)

They are subject to change upon request to the operations services: [ops@aeroport-brive-vallee-dordogne.com](mailto:ops@aeroport-brive-vallee-dordogne.com).  
For rates, refer to page 12.

Outside the airport opening hours, an assistance request can be granted with a minimum 48-hour notice upon express agreement from the airport operator.

### C. Definition of Turnarounds/Operations

#### **Commercial turnaround:**

Turnaround of an aircraft requiring boarding or disembarking operations of passengers, loading or unloading of baggage, with or without cabin cleaning.

#### **Half-turnaround:**

The notion of half-turnaround is understood based on the operations carried out per arrival or departure movement (passengers/ferry or ferry/passengers), and gives rise by nature to the corresponding invoicing.

#### **Transit turnaround:**

The notion of transit turnaround implies a change in the aircraft's weight upon arrival and departure, and gives rise to the corresponding invoicing.

#### **Technical turnaround:**

The notion of technical turnaround has no passengers on board. There is no requirement for boarding/disembarking of passengers and loading/unloading of baggage nor cabin cleaning.

### D. Tariff revision

The handling charges are updated annually.

# Airport handling charges

## E. IATA contracts

Companies operating a regular route or a series of charters from Brive – Vallée de la Dordogne airport must first contract an SGHA (Standard Ground Handling Agreement) defining all services and associated rates, which will prevail over the present rates.

At the date of resumption of handling activity, contracts are taken over as is by transfer until renegotiation. If, however, certain services rendered mandatory by the application of legislation or operational imperatives were not provided for in the SGHA contract, the company will be charged the dedicated rate in this guide.

## F. Advance payments

Any invoice or advance paid on behalf of the Company is increased by 15% for intervention costs.

Brive-Dordogne Valley Airport does not cover taxes, fees, and other costs not related to the execution of handling services.

## G. Immigration formalities

In the case of flights requiring the presence of customs services, assistance requests must be made at least 48 hours before landing or take-off to the customs services (not present on site), either:

- By email: [bsi-limoges@douane.finances.gouv.fr](mailto:bsi-limoges@douane.finances.gouv.fr)
- By fax: 05 55 77 83 20
- By phone at 09 70 27 51 73

## II. HANDLING SERVICE RATES

Preamble :

Except for based aircraft, these services are performed:

- ➔ Mandatorily for civil aircraft  $\geq 3.5$  tons (MTOW) with PPR request to: [ops@aeroport-brive-vallee-dordogne.com](mailto:ops@aeroport-brive-vallee-dordogne.com), unless expressly agreed by the airport operator
- ➔ On request, for aircraft  $< 3.5$  tons (MTOW): possibility of “only parking on arrival,” at a flat rate of €50.00 excl. VAT per service
- ➔ For non-Schengen flights, an obligatory “customs formalities assistance” package of €40.00 excl. VAT applies
- ➔ These services include charges related to the use of check-in counters and baggage handling
- ➔ Any additional service (catering, fuel, hotel reservation, taxi, etc.) is billed in addition to the handling rates and aeronautical charges. These services must be booked when requesting assistance and at least 48 hours in advance
- ➔ In case of assistance to be provided to several aircraft, priority is given to regular routes, then to medical flights, and then in chronological order of arrival.

# Airport handling charges

## A. Tariffs of Handling Services

### a) Standard package for commercial aviation

The handling services provided include :

#### Services to Aircraft

- Assistance in positioning each aircraft with chocking and placement of cones
- GPU during the duration of the stopover (maximum 30 minutes)
- A passenger stairway
- Loading and unloading of baggage

#### Services to crews

- Crew reception
- Accompaniment to and from the terminal
- Sending arrival and departure movement messages
- Printing of flight and meteorological briefing
- Handling of crew baggage
- Provision of crew lounge (subject to availability – from 10 to 12 people)
- On-board catering delivery

#### Services to passengers

- Reception
- Accompaniment to and from the terminal
- Disembarkation and embarkation of passengers
- Check-in of passengers/baggage and issuance of boarding passes and/or baggage drop-off (1 agent per 50 passengers checked in for 1 hour)
- Handling of baggage (2 ramp agents for 1 hour up to 70 passengers included, 3 ramp agents beyond)
- Communication of a list of hotels upon request
- Communication of a list of taxis, rental vehicles

Note: Opening of check-in H-2h

For any additional service, refer to the chapter “Additional Services.”

Aircraft capacity	Commercial turnaround	Technical turnaround (-50%)	Transit turnaround (-15%)	Pax/Ferry (-25%)	Ferry/Pax (-15%)
< 20 pax	€ 290,59	€ 145,29	€ 247,00	€ 217,94	€ 247,00
20-50 pax	€ 723,24	€ 361,62	€ 614,75	€ 542,43	€ 614,75
51-120 pax	€ 1385,13	€ 692,57	€ 1177,36	€ 1038,85	€ 1177,36
121 pax et +	€ 2030,88	€ 1015,44	€ 1726,25	€ 1523,16	€ 1726,25

Service Rate (excluding VAT)



# Airport handling charges

## b) Standard fixed fee for business or private aviation

The handling services provided include :

### Services to aircraft

- Parking
- Loading and unloading of baggage

### Services to crews

- Crew reception
- Accompaniment to and from the terminal
- Handling of crew baggage
- Provision of crew lounge (subject to availability – from 10 to 12 people)
- On-board catering delivery if applicable

### Services to passengers

- Reception
- Accompaniment to and from the terminal
- Disembarkation and embarkation of passengers
- Handling of baggage
- Communication of a list of services available at Brive airport

MTOW	€ excl. VAT
≤ 3,5 t	€ 281,98
> 3,5 à ≤ 6 t	€ 315,34
> 6 à ≤ 10 t	€ 347,63
> 10 à ≤ 20 t	€ 454,18
> 20 à ≤ 38 t	€ 598,40
> 38 t	€ 764,14

## c) Fixed fee parking only on arrival (<3,5T)

On request

Simple parking on arrival	€ 50,00 excl. VAT
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## d) Customs formalities assistance package

Assistance with customs formalities Non-Schengen flights	€ 40,00 excl. VAT
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# Airport handling charges

## e) Fixed fee for cleaning of apron areas, hangar parking, access roads and storage areas

If a cleaning intervention becomes necessary following degradation of the apron area by an aircraft, this intervention gives rise to a charge which is billed to the party responsible for the degradation. For example, after the passage of an aircraft, if a cleaning intervention is made necessary following a spill of hydrocarbons, greases, or any other product, this intervention gives rise to the payment of a charge by the party responsible for the spill.

Cleaning intervention rate	281,00 € excl. VAT/hour
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## B. Surcharges on handling rates

Supplements per movement are added to the standard package under the following conditions:

- **35 % on Saturdays**
  - **50 % on Sundays**
  - **50 % at night (22:00 to 06:00)**
  - **100 % on public holidays**
- These surcharges are cumulative among themselves.
- **Stopover/Stand-by > 120 minutes : +30%**
  - **Night stopover/Stand-by with night stop : + 70%**

## C. Delays and/or cancellations

→ In case of delay compared to the scheduled time, a surcharge of the rate applicable to the concerned time slot is billed according to the following modalities :

Commercial flights	Private or business flights
<b>Delay &gt; 30 min : € 60 /15 min</b>	<ul style="list-style-type: none"><li>▪ &lt; 2 hours : + 25%</li><li>▪ More than 2 hours : + 50%</li></ul>

→ In case of cancellation of the flight or diversion of the flight, the billing of the ordered handling services applies according to the following modalities:

- From 0 to 12 hours : 100%
- From 12 to 24 hours : 75%
- From 24 to 36 hours : 25%

In all cases, catering services validated by the client by purchase order, delivered or not, are billed in full if cancellation is less than 24 hours.

# Airport handling charges

## D. Formalities for missing or damaged baggage on arrival

AHL PIR/file

Billing according to the number of bags processed :

- 0 to 10 bags : € 10,00 excl. VAT
- 11 to 50 bags : € 15,00 excl. VAT

## III. ADDITIONAL SERVICES

All additional services are provided upon request of the company and/or crew. They are granted according to the availability of personnel and generate a service voucher that must be signed by the crew.

### A. Services to aircraft

Services	Unit	€ excl. VAT
GPU	per 15-minute block	€ 75,00
Ballast bags (if available) Loading included		€ 40,00
Unloading ballast bags		€ 15,00
1st level cabin cleaning*	Up to and including 100 passengers More than 100 passengers	€ 105,00 € 157,50
Complete cleaning**	Up to and including 100 passengers More than 100 passengers	€ 178,50 € 283,50
Exterior rinsing of aircraft		€ 890,00
Delivery charges for aircraft fuel		€ 30,00
Toilet emptying service		€ 75,00
Additional steps		€ 48,00
Additional passenger agent per additional hour		€ 50,00

**For environmental reasons, the airport limits the use of the APU to the half-hour preceding the scheduled departure time.**

\* First-level cabin cleaning consists of:

- Picking up papers
- Vacuuming aisles and under seats-
- Crossing seat belts
- Emptying galley trash cans

\*\* Complete cleaning consists of :

- First-level cleaning services
- Cleaning the cockpit (on crew request) and cabin
- Cleaning trays, overhead bins
- Emptying and replacing documents in seat pockets
- Emptying toilets

# Airport handling charges

## B. De-icing

Services	Unit	€ excl. VAT
Aircraft de-icing or standby crew + equipment ≤ 18T excluding product	Per operation	€ 420,00
Aircraft de-icing or standby crew + equipment >18T excluding product	Per operation	€ 735,00
De-icing product	Per litre	€ 3,41

## B. Services to crews and passengers

→ Check-in of passengers/baggage and issue of boarding passes and/or baggage drop-off, outside Altea DC software (subject to billing):

1 agent for 1 hour up to 50 passengers: included in the fixed fee

1 additional hour or 1 additional agent up to 120 pax: +€94.50

1 hour and 1 additional agent beyond 120 pax: +€189.00

→ Handling of baggage

2 agents max for 1 hour up to 50 passengers: included in the package

2 agents up to 120 pax on 1 additional hour: +€89.25

1 additional agent over 2 hours maximum beyond 120 pax: +€178.50

Services	Unit	€ excl. VAT
Water service		€ 55,00
Departure with conventional gestures		€ 30,00
Hot water for drinks	Litre	€ 5,00
Coffee	Litre	€ 8,00
Ice	1 kg	€ 6,00
Mineral water	Per bottle 1,5 l	€ 3,50
Dishwashing		€ 46,00
Hotel reservation	Per booking in the same hotel	€ 20,00
Booking car hire taxi	By reservation in the same agency	€ 20,00
Weather file/flight plan		€ 7,00
Communications, sending Mail/SITA messages		€ 7,00
Newspapers / press (To be ordered 24 hours in advance, price in addition to the price of the newspaper)	French Daily Press French Weekly Press Foreign press Daily Foreign Press Weekly	€ 5,00 € 10,00 € 10,00 € 20,00
Commission on catering		10% of invoice incl. VAT
Commission / local products		10% of invoice incl. VAT

# Public charges

The occupation of the public domain of Brive-Dordogne Valley Airport is the subject to a temporary occupation agreement and gives rise to the payment of a fee. This varies according to the nature, location and destination of the premises.

Depending on the nature of the activity carried out, the fee may consist of a fixed part, based on domain occupancy, and a variable part based on the occupant's turnover.

## I. GENERAL PROVISIONS

The airport grants temporary occupation authorizations of the airport public domain for the use and occupation of land, buildings, premises, spaces, and installations allocated to the airport public domain.

These authorizations are granted on a temporary, provisional, and revocable basis.

Holders are required to ensure the assets they occupy the use provided by the agreement authorizing the occupation, and they are prohibited from modifying it. AOT (Temporary Occupation Authorization) agreements give rise to the invoicing of services.

For hangars, common charges and rental risk insurance are included in the rates of H1, H2, H4, H5, H6, H7, H8, and H12.

For the rental of offices and vehicle rental spaces, a flat rate corresponding to water, electricity, and cleaning charges will be billed annually. It is set at 15% of the rate per m<sup>2</sup> or the flat rate.

Billing is annual.

Estate charges will be re-evaluated every year after notice of the users' commission.

Estate charges calculated on the tonnage of the aircraft are expressed in MTOW.

The operator carries out an entry and exit inventory of fixtures by both parties with the beneficiary of the AOT.

## II. COMMISSIONS ON TURNOVER (including vehicle rental companies, bar, advertising agency, food trucks, etc....)

A commercial fee will be calculated in addition to the estate charge. It will be based on a percentage of 7% of the turnover achieved for contracts related to its activity at the airport. Each semester, the beneficiary undertakes to provide proof of the turnover achieved.

Commission on turnover	7% of annual sales excluding VAT
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# Public charges

## III. HANGARS ET AREAS

### Annual rental rates for hangars for companies based at LFSL

Description	€ excl. VAT
Hangar H3	€ 20,19 / m <sup>2</sup> per year
Hangars H6, H7, H8 et H12	€ 22,20 / m <sup>2</sup> per year
Aircraft shelter (Mirage)	€ 6,72 / m <sup>2</sup> per year

### Annual rental rates for office/commercial space

Description	€ excl. VAT
Technical offices, Club house offices and commercial area	€ 53,83 / m <sup>2</sup> per year
Temporary office	€ 367,50 per month
Crew room	€ 1 000,00 per year
Space for aeronautical radio equipment	€ 500,00 per month

### Annual site rental rates

Description	€ excl. VAT
Undeveloped bare land	€ 2,69 / m <sup>2</sup> per year
Developed bare land	€ 6,72 / m <sup>2</sup> per year
Fuel tank land	€ 3 150,00 / 100 m <sup>2</sup> per year

### Annual rental rates for car hire companies

Description	€ excl. VAT
Admission fee : - Passenger car park access*. <i>*Access limited to the time spent dropping off and picking up passengers as part of a commercial vehicle rental activity.</i>	€ 963,24 per year
Premises + key box + car park package - provision of a counter (2 m linear) - key deposit box - 10 parking spaces	€ 1361,46 per year

# Public charges

## Rental rates for food-trucks

Description	€ excl. VAT
Right of space :	
- Weekly rental	€ 45,00
- Monthly rental	€ 120,00

## IV. AIRCRAFT HANGAR SPACE

Any reference period begun is due. Fees are calculated on the basis of MTOW tonnage.

### Monthly rental rates for an aircraft space for based aircraft : Hangars H1, H2, H5

Description	€ excl. VAT
≤ 1,5 T	€ 96,85
> 1,5 T to ≤ 4,5 T	€ 137,22
> 4,5 T to ≤ 6 T	€ 150,67
> 6 T	€ 150,67 + € 47,09 per additional ton

### Monthly rental rates for an aircraft space for based aircraft : Hangar H4

Description	€ excl. VAT
≤ 1,5 T	€ 137,24
> 1,5 T to ≤ 4,5 T	€ 197,78
> 4,5 T to ≤ 6 T	€ 217,97
> 6 T	€ 217,97 + € 70,64 per additional ton

### Daily rental rates for an aircraft space for visiting aircraft

Description	€ excl. VAT
Shelter	€ 35,51 /24h

→ Any aircraft parked in the hangars without prior authorisation from the operator and the owner by signing a temporary authorisation agreement will be charged a penalty of €100 excluding VAT/24h.

# Advertising spaces

**2025 Rates Excl. VAT**

*(subject to availability)*

For any request for information concerning your advertising in the airport, please contact:

**MCV Communication at +33 5.55.87.50.00**

Advertising spot on the digital screen wall and on TV screens in the airport		Rate for space purchase € excl. VAT
Duration 5 seconds / FIXED IMAGE 12-month commitment <i>Subject to reservation for other media</i>		€ 500,00
Duration 8 seconds / Commitment 6 months		€ 800,00
Duration 8 seconds / Commitment 12 months		€ 1 500,00
Duration 20 seconds / Commitment 6 months		€ 1 500,00
Duration 20 seconds / Commitment 12 months		€ 2 850,00
Presentation of documents on a display reserved for advertisers in the airport arrivals hall		Rate for space purchase € excl. VAT
Valid for the duration of your commitment to the wall of images		€ 300,00
120x176 cm posters in dedicated stands, distributed throughout the airport		Rate for space purchase € excl. VAT
3 posters for 12 months		€ 1 500,00
2 posters for 6 months		€ 600,00
Provision of a shelf (100x40 cm) to display products in a window reserved for advertisers in the terminal.		Rate for space purchase € excl. VAT
Presence for 12 months (with the possibility of renewing the products)		€ 600,00
Reservation of an illuminated display case (40x60 cm) for products in the terminal		Rate for space purchase € excl. VAT
Presence for 12 months (with the possibility of renewing the products)		€ 7 80,00
Spaces on double-glazed doors in the arrival area for personalisation with window stickers		Rate for space purchase € excl. VAT
Presence for 12 months (excluding design, manufacture and installation of window displays)		€ 2 000,00
Adhesive body cladding for external car park payment point		Rate for space purchase € excl. VAT
Presence for 24 months (excluding design, manufacture and installation of adhesives)		€ 3 000,00
Adhesive dressing of car park entry/exit bollards + personalisation of the front of tickets		Rate for space purchase € excl. VAT
Presence for 12 months (excluding design, manufacture and installation/printing)		€ 1 000,00



# Other fees

## I. TRAINING OR INSTRUCTION SERVICES BY DULY QUALIFIED AIRPORT PERSONNEL

Groups of 8 people maximum

Description	€ excl. VAT / person per training
Safety Management System training	€ 30,19
Access badge security training (with badge holder)	€ 50,72
Badge creation with badge holder	€ 24,15
P, M, T licences	€ 36,22 (P or M or T licence) € 43,57 (P, M, T licences)

## II. ROOM, OFFICE RENTAL, ANCILLARY SERVICES

Subject to compatibility with the operator and outside events related to the promotion of the airport.

Description	€ excl. VAT
Public Terminal / VIP Lounge - Package	€ 431,18
Terminal meeting room / Club House - ½ day - Full day	€ 129,48 € 258,96
Office - Fixed rate 2h - ½ day - Full day	€ 35,51 € 64,74 € 129,48
Additional services* (meeting room) - Sweet snacks with hot drinks - Savoury snacks with soft drinks	€ 7,70 per person
Printing / photocopying (per page)	€ 0,35

\* to be ordered on booking

## III. DCS CHARGES (invoicing to airlines)

Description	€ excl. VAT
ACC AF Services	€ 0,31 € per on-board passenger
End-to-end check-in (IATCI)	€ 0,15 € per message
Processing an ETGH electronic ticket	€ 0,08 € per message
Interline exchanges between airlines with cross agreements	€ 0,08 € per message
Altea Support Smartvega	€ 111,47 € per month

# Vehicle parking charges

The parking rates are applicable from January 1 to December 31, 2025.

A free period of the first half-hour per calendar day is granted to users.

Free parking is granted for:

- Charters (see destination program on the “Envie de Partir” brochure) excluding summer routes to Ajaccio, Nice, and Brussels
- Rental of the hall and meeting room

For dedicated airport travel agencies, a 50% reduction on the parking ticket will be granted based on one ticket per agent per year.

The parking fee depends on the duration and is calculated according to the rates displayed below.

For new subscriptions and renewals of subscription: a deposit of €10 per badge is required. This deposit is encashed and will be refunded upon return of the badge.

Payment Methods:

- 1 outdoor automatic payment machine with PRM accessibility, and
- 2 exit payment terminals.

Accepted are:

- Payments by credit cards (MasterCard, Visa, etc.).
- Cash payments only for payment at the automatic payment point.

Contactless payment is accepted on all equipment.

The operator declines all responsibility in case of deterioration, accident, or theft.

It is strictly forbidden to park outside the vehicle parking lot designed for this purpose.

# Vehicle parking charges

## Parking rates and subscriptions

Prices are indicated including VAT.

Up to 30 minutes free

DURATION	€ incl. VAT		DURATION	€ incl. VAT
From 30 min to 45 min	€ 2,40		From 7h30 to 7h45	€ 11,70
From 45 min to 1h	€ 2,50		From 7h45 to 8h	€ 11,90
From 1h to 1h15	€ 3,50		From 8h to 8h15	€ 12,00
From 1h15 to 1h30	€ 3,80		From 8h15 to 8h30	€ 12,10
From 1h30 to 1h45	€ 4,00		From 8h30 to 8h45	€ 12,30
From 1h45 to 2h	€ 4,30		From 8h45 to 9h	€ 12,40
From 2h to 2h15	€ 5,40		From 9h to 9h15	€ 12,60
From 2h15 to 2h30	€ 5,90		From 9h15 to 9h30	€ 12,70
From 2h30 to 2h45	€ 6,30		From 9h30 to 9h45	€ 12,80
From 2h45 to 3h	€ 6,70		From 9h45 to 10h	€ 13,00
From 3h to 3h15	€ 7,00		From 10h to 10h15	€ 13,10
From 3h15 to 3h30	€ 7,30		From 10h15 to 10h30	€ 13,30
From 3h30 to 3h45	€ 7,50		From 10h30 to 10h45	€ 13,40
From 3h45 to 4h	€ 7,80		From 10h45 to 11h	€ 13,50
From 4h to 4h15	€ 8,10		From 11h to 11h15	€ 13,70
From 4h15 to 4h30	€ 8,40		From 11h15 to 11h30	€ 13,80
From 4h30 to 4h45	€ 8,60		From 11h30 to 11h45	€ 13,90
From 4h45 to 5h	€ 8,90		From 11h45 to 12h	€ 14,10
From 5h to 5h15	€ 9,20		From 12h to 13h	€ 14,40
From 5h15 to 5h30	€ 9,50		From 13h to 15h	€ 14,60
From 5h30 to 5h45	€ 9,80		From 15h to 18h	€ 15,50
From 5h45 to 6h	€ 10,00		From 18h to 24h	€ 16,90
From 6h to 6h15	€ 10,30		From 24h to 48h	€ 18,40
From 6h15 to 6h30	€ 10,60		The extra day	€ 7,40
From 6h30 to 6h45	€ 10,90		Price per week	€ 44,10
From 6h45 to 7h	€ 11,20		Monthly rate	€ 88,20
From 7h to 7h15	€ 11,40		Lost ticket	€ 160,00
From 7h15 to 7h30	€ 11,60			

TYPE RATE	€ incl. VAT
Monthly subscription*	€ 88,20
Half-yearly subscription*	€ 440,80
Annual subscription*	€ 734,50

(\*) for new subscriptions and renewals of season ticket:  
deposit of €10 per badge

# Appendices



## INVOICING FORM AERONAUTICAL FEES

N°2023/5/001

V1 – 01/01/2023

*This form must be sent in advance and without delay to the Operations Office: [ops@aeroport-brive-vallee-dordogne.com](mailto:ops@aeroport-brive-vallee-dordogne.com)  
and Accounting Office: [finances@aeroport-brive-vallee-dordogne.com](mailto:finances@aeroport-brive-vallee-dordogne.com) for any changes that may affect billing*

ENTITY TO BE INVOICED					
YOU ARE		<input type="checkbox"/> OWNER	<input type="checkbox"/> LESSEE	<input type="checkbox"/> BROKER	OF THE AIRCRAFT
You are an individual or a sole trader			You are a company, an association, a school, a government department,...		
TITLE (Mr, Mrs, Ms)		<input type="checkbox"/> AERoclub	<input type="checkbox"/> AIRLINE		
		<input type="checkbox"/> TRAINING SCHOOL	<input type="checkbox"/> MILITARY/ PUBLIC ESTABLISHMENT		
FIRSTNAME		CORPORATE NAME			
NAME		NAME OF LEGAL REPRESENTATIVE			
TRADING NAME (if company)		HEADQUARTERS POSTAL CODE – CITY COUNTRY			
BILLING ADDRESS POSTAL CODE – CITY COUNTRY		BILLING ADDRESS (if different)			
CONTACT TELEPHONE	①	CONTACT OPS	②		
CONTACT E-MAIL	@	ACCOUNTING CONTACT	③		
		COMPANY REGISTRATION NUMBER			
		VAT reg no.			

AIRCRAFT	
FIRSTNAME – NAME OF PILOT	
PLANE REGISTRATION NUMBER	
TYPE	
MTOW	
ARRIVAL DATE	

### DOCUMENTS REQUIRED (According to the applicant's situation)

- Company Registration Certificate
- Bank details IBAN / BIC
- Certificate of airworthiness with Indication of weight

I certify the accuracy of the above information, to have read the general terms and conditions of Invoicing, and to have duly accepted them.

Date

Signature and stamp

# Appendices

## Assistance request form

\* Mandatory fields

Registration ..... Operator\* .....

Aircraft type\* .....

☐ Commercial

☐ Private

ORIGIN\* (OACI).....

Arrival date\* ..... ETA (UTC)\* .....

Pax inbound.....

DESTINATION\* (OACI).....

Departure date\* ..... EDT (UTC)\* .....

Pax outbound.....

### Services

☐ Fuel

☐ Assistance

☐ Taxi

☐ Hotel accomodation

☐ Catering

Email\* .....

Phone\* .....

Message :